

CIVIC EDUCATION PROJECT

Spring 2009

Civic Week

Service-Learning Field Studies for Outstanding High School Students



Change the
world.
Start
here.



A PROGRAM OF THE

Center for
Talent[®]
DEVELOPMENT



NORTHWESTERN
UNIVERSITY

SCHOOL OF EDUCATION & SOCIAL POLICY

CivicWeek

Service-Learning Field Studies for Outstanding High School Students



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About the Civic Education Project

CivicWeek is an initiative of the Civic Education Project, an award-winning leadership and citizenship program based at Northwestern University's Center for Talent Development.

The Civic Education Project (CEP) combines traditional education and community service to promote civic responsibility among young people. Through innovative school year programs and summer courses, CEP offers promising young people opportunities to learn and serve in communities across the country, developing the knowledge, experience, and leadership skills they need to make a positive impact on society.

CEP offers weeklong field study programs during the academic year for students in grades 9 through 12, and intensive, three-week service-learning courses during the summer for students completing grades 7 through 12. Since the program's founding in 1997, over 2,300 students have participated in 178 projects and dedicated nearly 60,000 total hours to service in host communities throughout the country.



The Center for Talent Development at Northwestern University is accredited as a

non-public supplementary school by the North Central Association Commission on Accreditation and School Improvement.

CivicWeek © 2008 Northwestern University. All rights reserved. Photography: City of Chicago/Peter J. Schulz; NYC & Company, Inc.; Washington, DC Convention & Tourism Corporation (WCTC) 11-08/6M/RD-KSG-AK

The Civic Education Project and CivicWeek are made possible thanks to the generous support of the Robert R. McCormick Tribune Foundation, the John Malone Family Foundation, and the Jack Kent Cooke Foundation.

About CivicWeek

Modeled after popular alternative break programs for college students, CivicWeek programs bring together diverse groups of outstanding high school students for intense, weeklong, service-learning immersion experiences in host communities around the country.

Each CivicWeek program examines a specific social issue as it impacts a dynamic community in the United States. For instance, past participants have studied *Youth Violence & Conflict Resolution* in Detroit, Michigan, *Civil Rights & Social Justice* in Birmingham, Alabama, and *Native American Issues* on a reservation in South Dakota.

Under the supervision of trained CEP staff, groups of 14–18 students spend their days engaged in meaningful service work and meetings with prominent government, business, and community leaders. Evenings are filled with team-building activities, thoughtful reflection on the issues the group is exploring, and of course, relaxation and fun.

CivicWeek participants...

- Learn about social issues that impact today's society through hands-on experience
- Serve communities in need
- Develop stronger communication, interpersonal, and leadership skills
- Earn service-learning credit hours
- Discover ways to become more active leaders and citizens in their own schools and communities



Past participants have

Built a house for a family in need

Delivered a meal to someone living with HIV/AIDS

Been a **child's hero** for a day

Made lasting **friendships**

Discussed education policy with the **mayor** of Little Rock

Prepared a feast for the elders of the Oneida Nation

Received **guitar lessons** from a homeless man

Laughed a lot

Attended a taping of CNN's *Crossfire*

Listened to an **eyewitness account** of a church bombing from a civil rights activist

Run the bases at Cleveland's Jacobs Field

Learned a lot

Met with **editors** of the *Boston Globe*

Led a **peace rally** for students at a Detroit elementary school

Joined local citizens to save the hills of West Virginia from mountaintop removal

Been **part of the solution**

Spring 2009 Programs

NEW! CivicWeek: Chicago

Education & Youth Development

March 15– March 21, 2009

In 1987, the U.S. Secretary of Education described Chicago's public school system as "the worst in the nation." Since then, the city has become a national leader in efforts to reform education and tackle the formidable challenges that face today's young people. **CivicWeek: Chicago** participants learn firsthand about issues facing urban youth by partnering with education and youth service organizations. By volunteering with Chicago public school students, participants learn about urban education and approaches to school reform. The group also examines youth issues from the perspective of government and media, and discovers ways young people have become a powerful force in shaping their communities.



In Chicago...

85% of Chicago public school students come from **low-income** families

4 out of every 10 high school students **drop out** before graduation

CivicWeek: San Francisco

Hunger & Homelessness

March 22– March 28, 2009

Rich in history and culture, San Francisco is home to such famous sights as the Golden Gate Bridge, Alcatraz, and Chinatown. Still, the city is not immune to the challenges that face many urban areas, including one of the nation's largest and most visible homeless populations. **CivicWeek: San Francisco** participants explore hunger and homelessness through the eyes of the many diverse populations affected. Partner organizations range from shelters and soup kitchens to local agencies tackling housing, education, and employment concerns. Students learn to approach complex problems by examining their root causes and involving the community in their solutions.

In San Francisco...

1 in 4 children live with the daily threat of hunger

The homeless population has **doubled in the last 10 years**



CivicWeek
opened my eyes and
rocked my world.



CivicWeek: Washington DC

Politics & Urban Poverty

March 29– April 4, 2009

Our nation’s capitol is a symbol of power, freedom, and democracy. Yet beyond the museums and monuments are local neighborhoods, many with staggering concentrations of individuals and families living below the poverty line. **CivicWeek: Washington DC** participants learn about the many challenges facing the urban poor, including inadequate housing, limited access to quality education and employment opportunities, and the struggle to maintain adequate health, safety, and resources. Students meet with government and community leaders who are addressing these complex issues through public policy, and learn how to use politics as a tool for social change.

In Washington, DC...

The nation’s largest homeless shelter is located **just blocks** from the US Capitol

The life expectancy for black males is **15 years shorter** than the national average

CivicWeek: Chicago

Public Health

April 5–April 11, 2009

America faces an ongoing struggle to attend to our collective physical and mental health needs. As health care costs rise, the number of uninsured continues to grow. The economic challenges of this crisis, along with the physical threat of untreated health problems, are major concerns for communities nationwide. **CivicWeek: Chicago** participants explore issues of public health from this world-class city’s cutting-edge medical facilities to neighborhoods underserved by health care resources. Students learn about the challenges facing families and communities, contemporary policy debates, and the impact of health issues on our neighborhoods and our nation.

In Chicago...

Children living in poverty are **twice** as likely to be in poor health and **only half** as likely to receive needed medical care

In New York City...

The US imprisons a **higher percentage** of its citizens than any other country in the world

African Americans and Latinos make up just **25%** of the state’s population, but almost **85%** of its prison population



NEW! CivicWeek: New York

Law & Social Justice

April 13– April 19, 2009

We are a society of laws, but are those laws always just? When there are significant racial and economic disparities in our arrest and conviction rates, and our death row prisoners are routinely found to be innocent, is our legal system consistently advancing social justice? **CivicWeek: New York** participants examine the criminal justice system in America, focusing specifically on how law and policy impact social issues. The group visits with community agencies, legal clinics, attorneys, and policy experts to explore some of the problems and proposed solutions, and learns about ways to use law and policy to build stronger communities and promote social justice.

Safety & Conduct

The safety of CivicWeek participants is paramount at all times. We take every reasonable step to ensure the well-being of our students and staff, including:

- Hiring skilled staff members
- Working with established and well-respected host agencies
- Providing proper supervision
- Attending to student health needs
- Requiring a high standard of student conduct

For more details on Safety & Conduct, please visit our web site (see below).

What to Expect



While each CivicWeek program is unique, there are several main elements that are common to every student's experience:

Make a Difference

Service Projects

Groups spend the bulk of their time during the week engaged in service projects in partnership with reputable local community organizations. Service projects vary according to the specific focus issue, but each allows meaningful opportunities for students to contribute to the work of the organization while interacting with clients, residents, and staff.

Learn by Doing

Community Experiences

Students truly get to know the communities in which they are working. They participate in facilitated community tours, talk with neighborhood residents, and attend local events and celebrations. Each group has the opportunity to experience firsthand not just the needs of the community they are serving, but its strengths and assets as well. Students typically meet with prominent business and political leaders, and visit significant cultural and historical sites.

Challenge Perspectives

Reflection

Staff members facilitate reflection each evening to give students an opportunity to process the events of the day. Activities such as discussions, debates, and individual journal writings are designed to help students connect what they are seeing and experiencing to broader lessons about social issues, leadership, and citizenship.

Immerse Yourself

Community Living

CivicWeek participants are housed at community organizations or retreat centers in the heart of their host communities. Housing arrangements vary, but accommodations are typically simple and retreat-style, with shared bathrooms, kitchens, and common spaces. Working in small groups, students and staff prepare and serve meals for each other each evening.

Develop Leadership

Group Building

CivicWeek programs provide a tremendous opportunity for students to connect with diverse, motivated peers from communities across the country. This learning community is facilitated in part through fun and challenging group-building activities. Groups might be asked to pass each other through a giant "spider web" or find a way to cross an imaginary lava lake, all the while building trust, learning leadership skills, and discovering how to work as a team.

Have Fun

Recreation

While each day in a CivicWeek program is quite full, groups always have time for relaxation and fun. Downtime each evening allows students to relax, unwind, and socialize with their peers. In addition, no visit to a community is complete without the opportunity to explore some of its most notable recreational sites.

Earn Academic Credit

Credit & Service Hours

The Center for Talent Development is accredited by the North Central Association Commission on Accreditation and School Improvement. As such, CivicWeek participants may be eligible for high school credit and up to 40 hours of service-learning credit, depending on each individual school's guidelines.

Lessons for a Lifetime

After the Program

CivicWeek programs are designed to help prepare students for a lifetime of active citizenship. Through alumni programs, quarterly newsletters, internet resources, and special events, CEP continues to help students identify ways to become more engaged in their own schools and communities even after their program concludes.

Eligibility & Admissions

Eligibility

Each CivicWeek program brings together a diverse group of bright, motivated high school students with an interest in service and a desire to develop their leadership and citizenship skills.

You are eligible for CivicWeek if you:

- are enrolled in grades 9, 10, 11, or 12;
- can demonstrate a high level of academic ability;
- have a sincere interest in learning about communities, social issues, and active citizenship;
- are mature, responsible, respectful, and highly motivated.

Application Requirements

In addition to an application form, students are asked to submit a brief essay and either a test score or grade report. Students may demonstrate academic ability through *either*:

- a test score in the 95th percentile or above on the verbal composite of a nationally normed standardized achievement test, *or*
- a cumulative grade point average of 3.5 or higher (on a 4.0 scale) on their most recent report card.

Students who do *not* meet the test score or GPA requirements above must *also* submit a teacher recommendation (see page 11).

Returning CEP or CTD students who have successfully completed a Center for Talent Development CivicWeek, Summer Program, Saturday Enrichment Program, or Gifted LearningLinks course in the social sciences or humanities do *not* need to submit a test score, grade report, or teacher recommendation.

Dates & Placement

Often, CivicWeek programs coincide with students' spring breaks. However, some school schedules may not coincide, or students may simply have an interest in a program or topic that is not offered during their school break. Because CivicWeek is an educational program approved by the National Association of Secondary School Principals, many schools will excuse students from class in order to participate. Of course, that is a decision that families should make in partnership with a student's teachers and school administrators.

Students who are able to consider more than one program option should rank their placement preferences on the application. Accepted students are assigned to programs based on a variety of factors, including their placement preferences, the space available in each program, and the composition of each group.

Application Process

Application materials are included in this catalog. Students may also apply online or download application materials from our web site at www.civicweek.org. All application materials must be received by **February 16, 2009**. Space in each program is limited, and programs often fill quickly. Applications are evaluated on a rolling basis as they are received, so **students are encouraged to apply early** to increase their chances of being accepted into the program of their choice.

Notification

Students are notified by mail of the status of their application approximately two weeks after receipt of a complete application. Accepted students receive an admissions packet at that time, with all relevant information about the program, including a detailed schedule, travel information, things to bring, program rules and policies, etc.

Late Applications

Late applications are accepted, and considered as space in the programs permit. Once programs are filled to capacity, qualified applicants may be placed on a waitlist. A \$50 late fee applies to applications received after February 16, 2009.



Tuition & Financial Aid

Tuition

CivicWeek 2009 Tuition \$850

The tuition fee includes all program expenses:

- Six nights lodging and all student meals
- Service project materials and speaker fees
- Transportation to and from all program activities
- Staff instruction and 24-hour supervision
- Sightseeing and recreational expenses

Please note: Students are responsible for their own travel to and from the host site. CivicWeek offers a shuttle service to the site from the nearest major airport.

Payment Policies

- All applications (including financial aid applications) must be accompanied by a \$150 check or credit card payment to the *Civic Education Project*. This payment includes a \$50 application fee and \$100 tuition deposit.
- Applications received after February 16, 2009 must include an additional \$50 late fee.
- The remainder of the tuition balance is due upon the student's acceptance to the program. Students who do not pay their tuition balance as invoiced may lose their place in the program.



Refund Policies

- The application fee of \$50 is not refundable under any circumstances.
- The initial tuition deposit of \$100 is refundable **only** if the student is not accepted into any program, all program choices are canceled, or the student does not receive sufficient financial aid. The deposit is *not* refundable for students who receive one of their choices but not their first choice.
- The remaining tuition balance is refundable **only** if the student withdraws *in writing* two weeks before the program start date.
- Students dismissed for disciplinary reasons are not eligible for any refund.

Financial Aid

CEP aims to ensure that our programming is accessible to all students who wish to attend, regardless of financial circumstances. A limited amount of need-based financial aid is available.

Students who wish to apply for financial aid should submit the Financial Aid Application included in this brochure, along with all supporting documentation. Financial aid applicants are expected to pay the application fee and tuition deposit. Applicants will not be considered for financial aid until all admissions and financial aid materials have been received. An award letter reflecting the amount of financial aid granted and balance due will be sent with the acceptance packet.

Students seeking aid are encouraged to *apply early*, as funds are limited and are granted on a rolling basis. Students seeking aid are also encouraged to apply for the payment plan (see below), as financial aid awards typically do not cover the entire tuition fee.

Requests for assistance typically exceed resources. The average adjusted gross income of those families receiving aid in 2008 was under \$35,000. For this reason, families are discouraged from applying for financial aid if their adjusted gross income is greater than \$50,000.

Other Sources of Support

We strongly suggest that students with need also seek outside financial support. Students who are admitted to the program should start sending out letters soliciting additional funds right away. Schools, local religious or community organizations, businesses, local government offices, friends, and relatives are all potential sources of support. Some students have successfully raised their entire tuition this way!

Payment Plan

A four-month payment plan option is available to all students. Families who do not apply for financial aid, or apply for but do not receive financial aid, will be assessed a service charge of \$50 for using the payment plan. Students who wish to apply for the payment plan should submit the Payment Plan Application included in this catalog. The first payment is due upon the student's acceptance to the program, and subsequent payments are due on the 15th of each month following.

You can also apply online at www.civicweek.org.

APPLICANT INFORMATION

Applicant's Name _____
FIRST MIDDLE LAST

Date of Birth ____ / ____ / ____ Gender Female Male
MONTH DATE YEAR

Mailing Address _____
NUMBER AND STREET ADDRESS

CITY STATE ZIP

Home Phone (____) _____ Cell Phone (____) _____ E-mail _____

Race/Ethnicity (optional) African American/Black Asian/Pacific Islander Caucasian/White
 Hispanic/Latino Multiracial Native American/Native Alaskan Other

PARENT/GUARDIAN INFORMATION

Parent/Guardian 1 Name Dr Mr Ms _____
FIRST LAST

Address (if different) _____

Day Phone (____) _____ Evening Phone (____) _____ Cell Phone (____) _____

E-mail _____

Parent/Guardian 2 Name Dr Mr Ms _____
FIRST LAST

Address (if different) _____

Day Phone (____) _____ Evening Phone (____) _____ Cell Phone (____) _____

E-mail _____

PROGRAM HISTORY

Have you previously participated in a program of the Civic Education Project or the Center for Talent Development?

Yes Which program? _____ Last year attended _____ No

Were you a participant in Northwestern University's Midwest Academic Talent Search (NUMATS)? Yes No

How did you *first* hear about CivicWeek? Received catalog/postcard mailed home Received e-mail from CEP/CTD

Teacher/School _____ Friend/Relative _____ Fair/Conference/Presentation

Advertisement _____ Web Link _____ Internet Search Other _____

ACADEMIC INFORMATION

High School _____ Current Grade 9 10 11 12
NAME CITY STATE

Please submit *either* a recent standardized test score *or* your cumulative grade point average.

(Academic information is optional for returning students.)

Test _____ Date _____ Verbal Composite _____

or Grade Point Average _____ on a _____ scale

To complete your application, you **must** enclose a copy of the test score or grade report.

Students who do not meet the test score or GPA requirements (see page 7) must also submit a recommendation form.

PROGRAM PREFERENCE

Please indicate the program for which you are applying. If you are able to consider more than one program option, rank your program preferences (1 being highest). Rank only the programs you are truly willing to attend if assigned.

____ CivicWeek: Chicago Education & Youth Development in Chicago, Illinois (March 15–March 21, 2009)

____ CivicWeek: San Francisco Hunger & Homelessness in San Francisco, California (March 22–March 28, 2009)

____ CivicWeek: Washington, DC Politics & Urban Poverty in Washington, DC (March 29–April 4, 2009)

____ CivicWeek: Chicago Public Health in Chicago, Illinois (April 5–April 11, 2009)

____ CivicWeek: New York Law & Social Justice in New York, New York (April 13–April 19, 2009)

FOR OFFICE USE ONLY				
App Recd _____	App Complete _____	Admit _____	Waitlist _____	Deny _____
Ck # _____	Date _____	Amt _____	FA App _____	PP App _____
			FA Award _____	

Student Essay

Please attach a one-page, approximately 250-word essay, completely conceived of and written by the applicant, describing his/her reasons for wanting to attend CivicWeek, and what he/she hopes to gain from participation in the program.

STUDENT HONOR CODE

The Civic Education Project takes every reasonable step to ensure the safety of our students and staff. However, students must willingly follow certain guidelines to contribute to a safe working and learning environment. We ask that students act responsibly and maturely at all times, and follow a strict code for student conduct.

In order to create a safe and successful learning community, I agree to:

- Attend all CivicWeek activities, be on time, and participate fully
- Always act with honesty and personal integrity
- Treat all students, staff, and community members with respect, regardless of their race, culture, religion, age, gender, ability, or sexual orientation
- Treat all facilities and property with respect and care
- Observe all program rules and cooperate with staff

I understand that if I fail to live up to these expectations for behavior, I may be dismissed from the program, and sent home at my own expense. Infractions that may result in dismissal from the program are detailed in the Student Handbook.

CERTIFICATION

We have read the CivicWeek brochure and fully understand the nature of the program, admission criteria, refund, and financial aid policies. We agree to abide by the rules and policies stated in this brochure, in the student handbook, and established during the session by staff. As a parent/guardian, I give permission for my child to participate in CivicWeek and all related activities and field trips. As a student, I give CivicWeek representatives permission to contact my parent(s), guardian(s), and/or emergency contact(s) to discuss academic, health, administrative, or disciplinary matters related to my enrollment in the program. The signatures below also grant Northwestern University the right to reproduce the student's image, likeness, or student work in public relations publications and other media. We will make no monetary or other claim against Northwestern for such use. We certify that all statements and materials presented in the application process are correct and complete, and agree that the knowing submission of inaccurate, incomplete, or misleading statements or materials constitutes grounds for revocation of admission or dismissal from the program.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PARENT/GUARDIAN

DATE

ADMISSIONS MATERIALS

- Application for Admission
- Student Essay
- Test Score or Grade Report
- Recommendation Form *(if applicable)*
- Financial Aid and/or Payment Plan Application *(if applicable)*

TUITION & FEES

- \$150 Deposit *(\$50 application fee plus \$100 tuition deposit)*
- Additional \$50 Late Fee *(for applications received after 2/16/09)*
- I have included a check or money order payable to CEP
- Charge the credit card below for this amount
- MASTERCARD VISA

CREDIT CARD NUMBER

EXPIRATION DATE

CARDHOLDER NAME

CARDHOLDER SIGNATURE



- Yes, I would like to help another student participate in CivicWeek by making a tax-deductible donation to the CTD Scholarship Fund in the amount of \$_____.
- An additional check or money order is enclosed to cover my donation. Checks should be made payable to the CTD Scholarship Fund.
- Include my donation in my credit card payment.

Send completed application by fax or mail for receipt by **February 16, 2009**. Please allow 7-10 days for delivery. To ensure prompt processing, we recommend that applicants submit all materials under single cover. Students are encouraged to apply early. Late applications will be accepted and considered as space in the programs permit.

Incomplete applications will NOT be processed.

Civic Education Project

CivicWeek Admissions
617 Dartmouth Place
Evanston Illinois 60208-4175
Fax 847-467-0880

APPLICANT

Students who do not meet the test score or GPA requirements (see page 7) must submit a recommendation form. This form is not required for returning students or students who meet the test score or GPA requirements.

Please complete the information in this section and give this form to an adult who is familiar with your work in an academic, community service, and/or leadership context. You may wish to consider a humanities or social studies teacher, a guidance counselor, or a service club, honors society, student government, or youth group sponsor. The individual you choose should be able to speak to your intellectual ability, motivation, maturity, and leadership potential.

Your recommender should place this form in a sealed envelope with his or her signature over the seal and return it to you. You should include the sealed recommendation with your application, or if this is not possible, have your recommender submit it to us directly. Your application will not be processed until all materials have been received.

Applicant's Name _____
FIRST MIDDLE LAST

Mailing Address _____
STREET ADDRESS CITY STATE ZIP

Home Phone (_____) _____ **E-mail** _____

RECOMMENDER

The Civic Education Project is a leadership and citizenship development program for promising young people. Our CivicWeek programs bring together diverse groups of high school students for intense, weeklong, service-learning immersion experiences in host communities around the country. Each program combines meaningful service work, meetings with community leaders, group-building, reflection, and fun, in order to help young people develop the knowledge, experience, and leadership skills they need to make a positive impact on society.

CivicWeek is appropriate for outstanding students with an interest in service and a desire to develop their leadership and citizenship skills. Intellectual ability, motivation, maturity, and leadership potential are all important qualities we consider in student applicants. We would appreciate your thoughtful reflection on whether this student would succeed in this unique program. For more information about CivicWeek, please visit our web site at www.civicweek.org or contact us at 847-467-2572 or cep@northwestern.edu.

Recommender's Name Dr Mr Ms _____
FIRST LAST

School/Organization _____ **Title/Dept** _____

Mailing Address _____
NUMBER AND STREET ADDRESS

CITY STATE ZIP

Work Phone (_____) _____ **E-mail** _____

How long have you known the applicant, and in what capacity? _____

Please rate this applicant in the following areas by placing a check mark in the appropriate box.

	EXCEPTIONAL	EXCELLENT	GOOD	FAIR	POOR	N/A
Academic Achievement						
Academic Potential						
Intellectual Curiosity						
Oral Expression						
Critical Thinking Skills						
Motivation						
Interest in Service/Social Issues						
Maturity						
Responsibility						
Sincerity						
Respect for Authority						
Ability to Manage Stress/Conflict						
Ability to Work with Diverse Peers						
Demonstrated Leadership						
Leadership Potential						

CivicWeek Spring 2009 Recommendation Form continued

In the space below or on a separate sheet, please comment briefly on your assessment of this student in each of the following areas:

Academic Ability: CivicWeek students should be intellectually curious, prepared to engage in high-level discourse about challenging social issues, and able to discuss controversial topics in a thoughtful, meaningful way.

Maturity: CivicWeek students should be able to take responsibility for themselves, work well with diverse peers and community members, and be respectful of rules and authority. They should be open to new ideas and experiences, and able to address conflicts and obstacles in a reasonable manner.

Motivation & Leadership Potential: CivicWeek students should have an enthusiasm for service, an interest in learning about communities and social issues, and a desire to develop their leadership and citizenship skills. They should be committed to applying the lessons they learn in this program to become more active in their own schools and communities.

What concerns do you have (academic, emotional, or behavioral) about this student's ability to succeed in an intense, weeklong, service-learning immersion program?

Please rate the student's overall likelihood of succeeding in this program:

Very Likely Likely Somewhat Likely Unlikely Very Unlikely

RECOMMENDER'S SIGNATURE

DATE

Thank you for agreeing to submit a recommendation in support of this student's application to CivicWeek.

Please place this recommendation in a sealed envelope with your signature over the flap and return it to the student, or if this is not possible, send it to us directly by fax or at the address below.

This student's application will not be processed until all materials have been received.

For full consideration, all application materials must be received by **February 16, 2009**.

Please allow 7-10 days for delivery.

Civic Education Project
CivicWeek Admissions
617 Dartmouth Place
Evanston Illinois 60208-4175
Fax 847-467-0880

OVERVIEW

CEP aims to ensure that our programming is accessible to all students who wish to attend, regardless of financial circumstances. A limited amount of need-based financial aid is available. Students seeking aid are also encouraged to apply for the payment plan, as financial aid awards typically do not cover the entire tuition fee.

APPLICANT INFORMATION

Applicant's Name _____
FIRST MIDDLE LAST

Mailing Address _____
STREET ADDRESS CITY STATE ZIP

Home Phone (____) _____ **E-mail** _____

FAMILY INFORMATION

Parent 1 Name _____ **Occupation** _____
Employer _____ **Address** _____

Parent 2 Name _____ **Occupation** _____
Employer _____ **Address** _____

Names & Ages of Other Children _____

Parents' Marital Status Single Married Separated Divorced Widowed

Applicant Receives Free Lunch Program Reduced Lunch Program Neither

FINANCIAL INFORMATION

INCOME	2008	2009 (est)		VALUE	DEBT	EXPENSES	2008	2009 (est)
Parent 1 Wages			Cash/Savings/Checking			Mortgage/Rent		
Parent 2 Wages			Home			Medical Expenses		
Business Income			Business			Educational Expenses		
Child Support/Alimony			Investments			Other Expenses		
TANF			Other					
Other Income								

Financial aid applicants are expected to pay the application fee and tuition deposit. After this initial payment, how much can your family contribute toward the remainder of the program tuition? _____

How much will your family be able to secure through outside sources of support? (e.g. school, religious or community organizations, etc.) _____

STATEMENT OF NEED

Please attach a statement describing in detail the nature of the need for aid. Focus on financial concerns and problems that would prevent the student from attending should aid not be awarded.

SUPPORTING DOCUMENTATION

To verify the financial information in this application, please submit:

- Copy of first and second pages of most recent Federal Income Tax Return filed for the household
- Statement of need (see above)

Send this form with the rest of your application materials for receipt by **February 16, 2009**.
Early application is strongly encouraged, as funds are limited and are granted on a rolling basis.
 Applicants will not be considered for financial aid until all admissions and financial aid materials have been received.

Civic Education Project
 CivicWeek Admissions
 617 Dartmouth Place, Evanston IL 60208-4175
 Fax 847-467-0880

OVERVIEW

A four-month payment plan option is available to all students. The amount covered by the payment plan is equal to the total tuition and fees less the application fee, tuition deposit, and any financial aid awarded. Families who do not apply for financial aid, or apply for but do not receive financial aid, will be assessed a service charge of \$50 for using the payment plan. The service charge will be added to the first payment of the plan. Families who receive financial aid will not be assessed a service charge for using the payment plan. The first payment of the payment plan is due upon the student's acceptance to the program, and subsequent payments are due on the 15th of each month following.

APPLICANT INFORMATION

Applicant's Name _____
FIRST MIDDLE INITIAL LAST

Mailing Address _____
STREET ADDRESS CITY STATE ZIP

Home Phone (____) _____ **E-mail** _____

CREDIT CARD INFORMATION *(Required for ALL payment plan applicants)*

All payment plan participants **must** include valid credit card information to be eligible for the payment plan. If you choose the credit card option for monthly payments (see below), this credit card will be charged according to the payment plan schedule included in the acceptance packet. If you choose the check or money order option for monthly payments, this credit card information will be kept on file and will be used **only** in the event that an account becomes delinquent. In the event that a scheduled payment is missed, the entire remaining tuition balance will be charged to the credit card below.

Credit Card Type Mastercard Visa

Credit Card Number _____ **Expiration Date** _____
MUST EXPIRE AFTER 12/31/09

Name on Credit Card _____ **Billing Address Zip Code** _____

PAYMENT OPTIONS

I wish to make monthly payments by check or money order.

Please send monthly payment plan coupons with the acceptance packet.

I wish to make monthly payments by credit card.

Please charge the credit card above according to the payment plan schedule included in the acceptance packet.

CERTIFICATION

I would like to use the payment plan to pay the tuition and fees assessed for my child to participate in CivicWeek if he/she is accepted. I have read the information above and agree to abide by all program rules and policies. I further understand that the Civic Education Project will charge the entire remaining tuition balance to the credit card account designated above in the event that a scheduled payment is missed. I understand that should my child withdraw from the program less than two weeks before the program start date or be sent home from the program for any reason, I am still responsible for completing all payments.

 PARENT/GUARDIAN SIGNATURE

 DATE

 SIGNATURE OF CARDHOLDER *(if different)*

 DATE

Send this form with the rest of your application materials for receipt by **February 16, 2009**.
 Please retain a copy for your records.

Civic Education Project
 CivicWeek Admissions

617 Dartmouth Place, Evanston IL 60208-4175
 Fax 847- 467-0880

Important Dates

December 1

CEP begins accepting applications on a rolling basis
Students are encouraged to apply early

February 16

Application deadline

Late applications are considered as space permits

Late February

(Or two weeks after receipt of complete application)

Acceptance packets mailed

Early March

(Or two weeks after receipt of acceptance packet)

Tuition balance and all forms due

March 15–March 21

CivicWeek: Chicago

Education & Youth Development

March 22–March 28

CivicWeek: San Francisco

Hunger & Homelessness

March 29–April 4

CivicWeek: Washington, DC

Politics & Urban Poverty

April 5–April 11

CivicWeek: Chicago

Public Health

April 13–April 19

CivicWeek: New York

Law & Social Justice



More from the Civic Education Project

The *Civic Leadership Institute* (grades 10–12) and *Youth & Society* (grades 7–9) are three-week residential summer programs that combine engaging academic work with community service and hands-on field experiences. Courses are offered each summer in Chicago, Baltimore, and San Francisco.

Contact Us

For more information about CivicWeek or other CEP programs, contact:

Civic Education Project

Center for Talent Development

Northwestern University

617 Dartmouth Place

Evanston, Illinois 60208

Phone 847-467-2572

Fax 847-467-0880

E-mail cep@northwestern.edu

Web www.civicweek.org or

www.ctd.northwestern.edu/cep

Other CTD Programs

The Center for Talent Development (CTD) at Northwestern University is an accredited learning center and research facility serving the gifted community. Through Northwestern University's Midwest Academic Talent Search and other programs, CTD has assisted more than 500,000 families. Offering a variety of learning alternatives for the gifted student, CTD provides school-year and summer academic programs, informational conferences for families and educators, scholarships, and graduate courses on gifted education, and conducts and publishes academic research on gifted students.



Here is a selection of our offerings:

Gifted LearningLinks

Online learning for students in grades K to 12. Three-month enrichment classes are offered each fall, winter, and summer, and nine-month Honors/AP® classes are offered with rolling enrollment.

Saturday Enrichment Program

Morning and/or afternoon enrichment classes for students in PreK to grade 12. Classes are offered during fall, winter, and spring sessions, in Evanston, Gurnee, and Naperville, Illinois.

Summer Program

Accelerated enrichment and credit-bearing courses for students completing PreK to grade 12. Classes are offered at Northwestern University in Evanston and in Chicago's western suburbs.

For more information about these and other CTD programs, visit www.ctd.northwestern.edu, e-mail ctd@northwestern.edu or phone 847-491-3782.

Statement of Nondiscrimination

Students associated with the Center for Talent Development are afforded all privileges and held to all responsibilities of members of the Northwestern University community. Northwestern University and the Center for Talent Development reserve the right to change without notice any statement in this brochure concerning, but not limited to, rules, policies, tuition, fees, curricula, courses, and faculty. It is the policy of Northwestern University not to discriminate against any individual on the basis of race, color, religion, national origin, sex, sexual orientation, parental status, marital status, age, disability, citizenship, or veteran status in matters of admissions, employment, housing, or services or in the educational programs or activities it operates, in accordance with civil rights legislation and university commitment. Any alleged violations of this policy or questions regarding the law with respect to nondiscrimination should be directed to Director of Equal Opportunity, Affirmative Action and Disability Services, 720 University Place, Evanston, Illinois 60208.

CIVIC EDUCATION PROJECT

Civic Week

Service-Learning Field Studies for Outstanding High School Students

www.civicweek.org



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The National Association of Secondary School Principals has placed CivicWeek on the NASSP National Advisory List of Approved Student Contests and Activities for 2008–2009.