

Instructor
Summer Academic Day Camps, PreK – Grade 6

Instructors plan and implement challenging and engaging courses with content one to two years above grade level based on course syllabi provided to them. As classroom leads, instructors supervise teaching assistants and are responsible for student course evaluations.

Course Duration and Pay (pay ranges are dependent upon CTD experience)

One-Week Courses (Evanston and Chicago, only)

- Half-day courses: \$700 - \$800
- All-day courses: \$1,275 - \$1,400

Two-Week Courses

- Half-day courses (Downers Grove, only): \$1,350 - \$1,450
- All-day courses (grades 5-6, Evanston and Chicago, only): \$2,375 - \$2,475

Four-Week Courses

- Elgin, only: \$4,400 (times are TBD, but approximately 8am – 1pm)

- **Locations and Program Dates** no programming on the week of July 3 – July 7
 - Chicago (Hawthorne Scholastic Academy): June 26 – August 4 (no programming the week of July 3 – July 7)
 - Downers Grove (Avery Coonley School): June 12 - July 21 (no classes 6/19 or 7/4)
 - Elgin (Location TBD): June 12 – July 7 (no classes 6/19 or 7/4)
 - Evanston (St. Athanasius): June 26 – August 4 (no programming the week of July 3 – July 7)

Qualifications

- Bachelor's degree and experience teaching accelerated and/or compacted curricula.
- Subject matter expertise as appropriate.
- Strength and mobility to supervise active children indoors and on the playground, including the ability to run a short distance and lift a child weighing approximately 40 pounds.
- *Preferred:* Master's degree, at least three years of lead teaching and experience with twice exceptional students preferred.

General Responsibilities

- Design all course instructional activities, including differentiation and hands-on projects.
- Submit lesson plans to CTD for review and archiving according to program requirements.
- Choose and request appropriate instructional materials for the course.
- Review student medical notes as needed (i.e., allergies/other medical needs).
- Develop an environment that encourages engagement, collaboration, and academic risk-taking.
- Support and supervise teaching assistant's engagement with students.
- Maintain program standard of student supervision.
- Complete student evaluations based on learning objectives and CTD guidelines.
- Learn and implement CTD Policies and Procedures.

- Uphold and promote the CTD Honor Code among staff and students.
- Assume program-related responsibilities (e.g., training) as requested by CTD administrators.

COVID-19 Specific Requirements

- Northwestern strongly recommends COVID-19 vaccinations and boosters for people who can obtain them as a critical tool for minimizing severe illness. More information can be found on the [COVID-19 and Campus Updates](#) webpage.
- In-person CTD staff must adhere to and enforce all health and safety measures established by CTD, which may include masking, social distancing, and/or other measures if required by Northwestern University or CTD's partner institutions. *Note that these measures may change in response to updates to university policies, recommendations from public health officials, and local risk levels.*

Center for Talent Development is accredited by the North Central Association Commission on Accreditation and School Improvement (NCA CASI)

As per Northwestern University policy, this position requires a criminal background check. Successful applicants will need to submit to a criminal background check prior to employment.

The Northwestern campus sits on the traditional homelands of the people of the Council of Three Fires, the Ojibwe, Potawatomi, and Odawa as well as the Menominee, Miami and Ho-Chunk nations. We acknowledge and honor the original people of the land upon which Northwestern University stands, and the Native people who remain on this land today. Northwestern University is an Equal Opportunity, Affirmative Action Employer of all protected classes, including veterans and individuals with disabilities. Women, racial and ethnic minorities, individuals with disabilities, and veterans are encouraged to apply. Click for information on [EEO is the Law](#).