Become a PSAT™ 8/9 Test Center for NUMATS Students

Make it easier for your students in grades 3-6, and those from other schools in your area, to access College Board’s PSAT 8/9 test through Northwestern University’s Midwest Academic Talent Search (NUMATS). NUMATS, in collaboration with College Board, is looking for schools to serve as host sites for testing. By becoming a Test Center, more families and educators:

- Obtain appropriate assessment information for high-achieving and gifted students,
- Are not required to travel as far and have a more familiar location for testing,
- Get the opportunity to see your school.

To set up a PSAT 8/9 test center at your school, here’s what you need:

- A staff member to serve as the test center supervisor (paid by College Board),
- Other school staff to serve as room supervisors and proctors (paid by College Board),
- Space for testing on one or more PSAT 8/9 test dates,
- Quiet testing areas, free from distractions and other events (classrooms preferred, with full-sized desks or tables and chairs with backs) and with plenty of space between examinees for security purposes,
- A secure location to store test materials.

You may choose one or more of the PSAT 8/9 test dates to offer the test: Saturday, January 20, 2018; Saturday, February 10, 2018; Sunday, February 11, 2018. All three dates will be available to all students; however, those who require a non-Saturday date due to religious observance and submit a letter from clergy will be given priority for the Sunday date.

If inclement weather requires your testing center to close, the makeup dates will be: Saturday, February 24, 2018 and Sunday, February 25, 2018

All PSAT 8/9 test centers will be listed in NUMATS online registration.

To establish your school as a test center, complete this form and e-mail it to CBprojects@ets.org. You will be contacted by ETS for more information.

Questions? Please contact ETS (Educational Testing Service):

- E-mail: CBprojects@ets.org
- Phone: Michaela Arzt - 609/683-2425
  Melanie Schine – 609/683-2249

School name: ________________________________________________________________

Street address: ________________________________________________________________

City: ____________________________ State: _______ ZIP: _________________________

School phone: __________________________ Fax: ____________________________

Contact name: __________________________ Contact title: __________________________

Contact e-mail: __________________________ Contact phone: _________________________

Thank you for your consideration!